

**Job Board Posting**

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| **Job Title** | **Full Time General Labor** | | | | | | | | **# of Openings** | | 10 | |
| **Company Name** | Allegiance Staffing | | | | | | **Industry** | | Food Manufacturing | | | |
| **Worksite Address** | Geneva, IL | | | | | | **County** | | Kane  Kendall  DeKalb | | | |
| **Job Type** | Full-Time, Regular  Other- P*lease Specify*: Part Time | | | | | | **Hours Per Week** | | 40+ | | | |
| **Required Schedule/**  **Shift** | Monday  Tuesday  Wednesday | Thursday  Friday  Saturday | | | Sunday  Rotating | | Day/1st Shift  Rotating  Evening/2nd Shift  Split  Night/3rd Shift | | | | | |
| **Salary Rate/Range** | $15.50 - $17.50hr | | **Benefits** | | | Medical  Dental  Vision | | 401K  Profit Sharing  Pension | | Vacation  Holiday Pay  Other: | | No Benefits |
| **Job Description/ Duties and Responsibilities** | 2nd shift: 2:00pm - 10:30pm  3rd shift: 10:00pm - 6:30am  Mandatory weekends based on production  Job Summary: We have a variety of general labor openings throughout our facilities. Previous manufacturing experience isn’t needed! What is important is a strong work ethic and ability to work in a team environment! You might be mixing products, weighing/scaling material, packaging material, or supplying our lines with product. Whatever role you are assigned to, you will need to be reliable and able to work within industry standard Good Manufacturing Practices (GMP’s) at all times. Some of the GMP’s will vary by location (i.e., artificial nails/eyelashes, nail polish, jewelry, etc. cannot be worn while producing and/or packaging food products).  Job Duties and Responsibilities: • Inspect product for quality and any signs of foreign material contamination. • Supply production lines as needed. • Responsible for correct placement of product on line or in containers, boxes, or pallets. • Maintains works area in a clean and organized manner. • Performs all other duties as assigned.  Knowledge, Skills, and Abilities Required: • Must be knowledgeable in GMPs or the willingness to learn. • Sufficient math skills. • Must have the ability to understand and follow all safety policies and procedures • Ability to read and write in English preferred. Job Qualifications: • High school diploma or equivalent is preferred. • Must be at least 18 years of age.  Work Environment: • This is a manufacturing environment and there will be an exposure to a variety of machines, noise levels, and varying temperatures. • This is a team environment; all employees must be able to work together and communicate in a respectful and professional manner. • Must be able to work necessary overtime based on staffing needs and customer demand, as well as across shifts.  Physical Requirements: • Ability to stand and work with your hands throughout the duration of the shift. • Ability to lift at least 25lbs. • Depending on which location, our environments can be very cold or very warm. | | | | | | | | | | | |
| **Required Education Level** | No educational requirement  High School Diploma or GED  Some College | | | Associate Degree  Bachelor’s Degree  Master’s Degree | | | | Vocational Certificate or Credential  Occupational License, including Driver’s License Requirement(s) *(please explain):* | | | | |
| **Other Job Requirements/ Qualifications** | Everify  Must have 6 months of recent warehouse experience | | | | | | | | | | | |
| **Pre-Employment Requirements** | Background Check  Physical Exam  Other- *Please Specify*:Minimum 3 reference check  Drug Screening  Tools/Equipment/Uniforms | | | | | | | | | | | |
| **How to Apply** | Call Allegiance Staffing at 708-933-4196 or text Geneva to 708-933-4196 | | | | | | | | | | | |